

Life Molecular Imaging GmbH is the German based Research & Development (R&D) organization of Life Molecular Imaging S.A. Switzerland, a wholly owned subsidiary of Alliance Medical Group Limited. Our vision is to build our position as an innovator and leading player in the Molecular Imaging field. We aim to create value for patients & physicians by improving early detection and characterization of chronic and life-threatening diseases leading to better therapeutic outcomes and improved quality of life. For our international finance team, we are looking to recruit for the following full-time position in Berlin, Germany:

Accountant (m/w/d)

Main Tasks & Responsibilities:

- Processing a wide variety of accounting transactions including sales-, purchases-, fixed assets- and accruals.
- Prepare payment runs for invoices due.
- Preparing various types of reconciliations.
- Assist in preparing accurate financial statements and management accounts.
- Be familiar with relevant accounting standards.
- Administer our business and travel expenses guidelines and handle requests from employees.
- Participate in special projects as assigned and other job-related duties as requested.

Experience & Skills:

- Successfully completed degree in business administration with a focus on accounting and finance or a comparable degree.
- Several years of experience in accounting.
- Working experience within the capacity of a Junior Accountant or similar.
- Strong affinity for IT and numbers as well as structural working methods and conceptual thinking.
- A high level of accuracy and attention to details with strong analytical skills.
- A self-reliant and a well-structured working method when it comes to delivering results in a timely manner.
- Good knowledge of office programs and key user functions in SAP, Excel etc.
- Communicative team player and an independent and proactive way of working.
- Flexibility, commitment, and service orientation.
- Good written and oral English and German language skills.
- Driven by self-development and growth.

Benefits:

- Flexible working times.
- Working in a young and dynamic team.
- Remuneration matching the job requirements.
- Participate in the company bonus program.
- Possibility for partial home office.

If you want to become part of an entrepreneurial team, you are prepared to assume a wide range of responsibilities and if your background and personal experience fits this profile, please send us your complete application (cover letter detailing your interest in this position including your past work experience and CV) as a single pdf document to:

Inna Merkel jobs@alliancemedical.eu